



Shed/Fence Permit

CITY OF MIDDLETON 7426 HUBBARD AVE. MIDDLETON, WI 53562
PHONE (608) 821-8370 FAX (608) 827-1080 www.cityofmiddleton.us

PERMIT #: _____
Permit Fee: \$ _____ Fee Paid:
Approved By: _____
Approval Date: / /

No structure shall be erected or altered without first obtaining a Zoning Permit pursuant to Section 10.127(1) as well as the appropriate Building Permit pursuant to Section 11.05(1) of the City of Middleton Ordinances.

PROJECT CLASS	Zoning Fee	Building Fee	Total Fees
One Family and Duplex	\$25	\$30	\$55
Commercial Property	\$100	\$30	\$130

NOTE: Only one fee is charged per application. If an application includes more than one structure type on the same lot, only the highest fee applies.

SECTION 1 – APPLICATION (TO BE COMPLETED BY APPLICANT)

INSTRUCTIONS:
This application must be accompanied by a Site Plan that illustrates building dimensions and setbacks measured to foundation walls, with dimensions of roof eaves and other overhangs clearly indicated. **Fence-only applications may contain less detail.**
Prior to plan submittal, applicant should identify lot boundaries and determine whether any public or private easements affect the property. Prior to construction, contact Digger’s Hotline at (800) 242-8511. Some properties in the city require the approval of a Neighborhood Architectural Review Committee or Homeowner’s Association that is separate from the City permitting process.

ADDRESS OF PROPERTY	WORK CONSISTS OF
OWNER NAME	PROJECT REPRESENTATIVE (Contractor, Coordinator, Other) CONTACT NAME
BUSINESS NAME or CO-OWNER’S NAME (if applicable)	BUSINESS NAME (if applicable)
MAILING ADDRESS	MAILING ADDRESS
CITY, STATE, ZIP	CITY, STATE, ZIP
DAYTIME PHONE #	DAYTIME PHONE #
EMAIL	EMAIL

PROJECT CLASS (Check One)	SINGLE FAMILY DUPLEX COMMERCIAL PROPERTY
PROJECT SCOPE (Check all that apply)	NEW STRUCTURE ADDITION ALTERATION
STRUCTURE TYPE (Check all that apply)	FENCE SHED

SITE DATA (not required for fence-only applications)	LOT AREA (sq.ft.)	IMPERVIOUS SURFACE AREAS		
		EXISTING	PLANNED CHANGES	
		STRUCTURES (include roof eaves & other overhangs)	SF	SF
		DRIVEWAYS, PARKING AREAS, WALKWAYS	SF	SF
OTHER FLAT SURFACES (patios, uncovered decks)	SF	SF		

I, the undersigned, do hereby certify that the above information is correct and agree that in the performance of this work I will be bound by and submit to all statutes of the State of Wisconsin, conform to all applicable codes and ordinances of the City of Middleton, and abide by all other applicable rules and regulations. Furthermore, I understand that the City of Middleton is not responsible for enforcing neighborhood covenants, and any granted zoning variances apply only for the specific structure(s) reviewed by the Zoning Board of Appeals. I understand that the City may remove any structure or landscaping feature placed within or upon a public utility easement, and that any repair or restoration work will be at property owner expense.

SIGNATURE OF APPLICANT (must be owner or project representative listed above)	DATE
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SECTION 2 – STAFF REVIEW (PERTINENT SECTIONS TO BE COMPLETED BY BUILDING / ZONING OFFICIALS)

ADDRESS		REVIEWED BY:	
ZONING DISTRICT	PDD NAME (if applicable)	REVIEW DATE:	
PROPOSED USE / ACTIVITY IS PERMITTED IN ZONING DISTRICT YES NO REQUIRES CONDITIONAL USE PERMIT		100-YEAR FLOODPLAIN YES NO UNCLEAR	
LOT AREA (SF)	CORNER LOT YES NO	FEE CATEGORY PRINCIPAL ADDITION ACCESSORY	
ZONING REQUIREMENTS: MEASUREMENTS APPLY TO: EAVES WALLS unless indicated otherwise			
MAX. LOT COVERAGE	PERCENT AREA	YES	NO EAVES WALLS
MAX. IMPERVIOUS SURFACE AREA	PERCENT AREA	YES	NO EAVES WALLS
ACCESSORY STRUCTURES (LIST, IF ANY)	SETBACKS HEIGHT	YES YES	NO NO
<u>SHED REGULATIONS (tool/lawn storage style)</u> setback from property lines minimum 2' any shed over 70 Square Feet will need plan review (not considered tool/lawn storage shed) maximum height of shed is 15' tall construction methods must meet residential style construction of main dwelling sheds located 10' or less from the dwelling unit require to have 3/4 hour fire protection		YES	NO
<u>FENCE REGULATIONS</u> Decorative side must face outward; fence side with posts must face inward. No sharp edges or any materials that may pose a hazard or easily fall into disrepair. Fence within 5 feet of rear and side lot lines limited to height of 6 feet, including posts. Fence in front yard must be decorative, no taller than 3 ft., and ≥ 50% airspace. Lakeshore lots have additional fence regulations.		YES	NO
CONDITIONS OF APPROVAL 1. During construction, all lot corner monuments must be visible or indicated by stakes. 2. Compliance with conditions of approval stipulated by: Plan Commission minutes of _____ Zoning Board of Appeals minutes of _____			

We will need a site plan for Zoning to review for your project.
Contact information for zoning is Daphne Xu at dxu@cityofmiddleton.us

If you need help getting an image of your property with a site plan, I recommend using either:
DCiMap <https://dcimapapps.countyofdane.com/dcmviewer/>
City's GIS map at (use the Property Information App) <https://middleton.maps.arcgis.com/home/index.html>

Below is what information should be included on a site plan.

Sample Site Plan

