

 MIDDLETON POLICE DEPARTMENT	DATE April 20, 2015	POLICY 1.6.03
	SUBJECT: CAPMAR (Capitol Area Police Mutual Aid Response) SMART (Standard Mutual Aid Response Teams)	REVIEWED November 28, 2017

Refer to: SS [66.0313](#); [1.6.02 – Mutual Aid](#)
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PURPOSE

The purpose of the CAPMAR program is to provide immediate, predetermined, and methodical mutual aid personnel resources to requesting Dane County law enforcement agencies.

The purpose of the SMART program is to provide immediate, predetermined, and methodical mutual aid personnel resources to requesting Sauk County law enforcement agencies.

POLICY

It is the intent of this department to actively participate in the CAPMAR program and to both utilize its capabilities when we are in need as well as to provide personnel to other departments when they are in need.

It is the intent of this department to actively participate in the SMART program only to the extent that we will provide personnel to the Sauk Prairie Police Department when they are in need.

Employees of the Middleton Police Department will familiarize themselves with both CAPMAR and SMART concepts and remain at the ready to utilize the program. Participating departments have agreed in advance to honor all CAPMAR and SMART requests whenever it is possible to do so, and to back-fill their agencies with staffing necessary to continue with routine law enforcement activities in their respective communities.

DEFINITIONS

CAPMAR

An acronym for Capitol Area Police Mutual Aid Response. CAPMAR is a coordinated response protocol consisting of 23 Dane County Police agencies. It operates under existing mutual aid statutes and requested personnel thereby operate under the authority and liability of the requesting agency.

SMART

An acronym for Standard Mutual Aid Response Teams. SMART is a coordinated response protocol serving all Sauk County Police agencies. It operates under existing mutual aid statutes and requested personnel thereby operate under the authority and liability of the requesting agency.

CAPMAR or SMART Activation or Callout

Refers to the act of a sworn police officer requesting a CAPMAR or SMART response.

PROCEDURE

Utilization of CAPMAR

Authority to activate a CAPMAR Response

- A. The intent of CAPMAR is to provide immediate mutual aid assistance.
 1. Supervisors of the Middleton Police Department and officers acting in the capacity of an OIC are authorized to initiate a CAPMAR callout.
 2. If a Middleton Police Supervisor is on duty and in a position to immediately make a decision as to initiating a CAPMAR callout, they will have the authority to do so.
 3. If a Middleton Police Supervisor is not on duty or they are not in a position to make an immediate decision the OIC will make the decision of

initiating a CAPMAR callout. There is no requirement to seek permission from a supervisor in this instance.

4. Middleton Police Supervisors and officers acting in the capacity of an OIC shall not delay in making this callout decision; rather the decision should be made quickly. Delay contradicts the intent of the CAPMAR program.

Proper use of CAPMAR

A. How and when CAPMAR will be utilized by the Middleton Police Department.

1. The CAPMAR system is designed to provide anywhere between 5 to 40 police officers, depending on the type of incident, in an expedient and systematic manner.
2. CAPMAR is not intended to replace the customary system of assisting mutual aid from other law enforcement agencies. Routine backup to typical law enforcement incidents will be handled as it has been in the past.
 - a. Example 1: requesting one DCSO unit to assist with a traffic stop or domestic would not be appropriate for a CAPMAR callout.
3. Examples of incidents that would be appropriate for a CAPMAR callout would include but are not limited to the following:
 - a. Large civil disturbance or protest
 - b. Large fight in progress
 - c. Lost child or endangered adult
 - d. An active shooter incident
 - e. Natural disaster (tornado, flood, etc.)
 - f. A serious traffic accident requiring major roadways to be closed
 - g. HAZMAT or environmental emergency
 - h. Barricaded subject

Initiating a CAPMAR Response to the City of Middleton

- A. Contact the Dane County 911 center dispatch and request a CAPMAR callout. Depending on the type of incident the CAPMAR callout can range from a level 1 (five additional police officers responding) to a level 8 (40 additional police officers responding). Based on the number of resources being requested for a high level CAPMAR callout, there may be a significant time delay in the arrival of some of the requested units.
- C. Advise dispatch where units are to respond (i.e. predetermined staging area, the scene, command post, police department, etc.)

- D. Advise dispatch whether you are requesting an emergency or non-emergency response.
- E. CAPMAR is designed to be flexible. Supervisors and officers assigned as an OIC have the ability to:
 - 1. Specify only a certain number of officers within a level (i.e. level one CAPMAR callout but only need three officers are needed).
 - 2. Add, subtract or disregard level or units at any time as the incident evolves.

Notification Requirements

- A. If a CAPMAR or SMART callout is initiated in the City of Middleton, the Operations Captain shall be notified along with any other required agency personnel.

Responding to a CAPMAR or SMART Callout Requested By Another Jurisdiction

- A. It is the intent of the Middleton Police Department to respond to any and all CAPMAR or SMART callouts from other police agencies when requested. That said, all participating departments understand that circumstances at the time of callout could prevent a department from responding. Below are examples of circumstances in which the Middleton Police Department will not respond to a CAPMAR or SMART request:
 - 1. All available staff is out of service handling an incident in Middleton that is of equal or greater seriousness than that of the requesting agency.
 - 2. All available staff is out of service handling an incident in Middleton that is of a serious nature and must be dealt with immediately.
 - 3. Some other circumstance exists, such as a mechanical or equipment problem or failure that would render a member of the Middleton Police Department of no use to the incident and to the requesting CAPMAR or SMART agency.
 - 4. In the event one of the aforementioned circumstances exists and a member of the Middleton Police Department is unable to respond to a CAPMAR request, notification shall be provided to the Dane County 911 Center.
 - 5. In the event one of the aforementioned circumstances exists and a member of the Middleton Police Department is unable to respond to a SMART request, notification shall be provided to the Sauk County 911 Center.

How to respond to a CAPMAR or SMART Callout

1. Upon a CAPMAR or SMART request, the Middleton Police Supervisor or OIC will immediately respond to this request and provide, at a minimum, at least one patrol officer. The Supervisor or OIC will designate which patrol officer is assigned to the callout.
2. The level of a CAPMAR or SMART callout will dictate the number of Middleton Police Officers assigned to a given incident. Middleton Police Supervisors or a designated OIC shall be mindful of the law enforcement demands of the City of Middleton and if needed should summons other agency personnel to supplement patrol staffing. Factors to consider include:
 - a. The incident type and likely length of time Middleton Police staff will be assigned to the incident.
 - b. Where the incident is occurring and what is the likelihood of additional Middleton police units being requested in the immediate future.
 - c. The current law enforcement needs of the City of Middleton.
3. Officers assigned to a CAPMAR or SMART callout shall not delay in their response as delay defeats the intent of these programs.
4. Officers will respond in adherence to the wishes of the requesting agency, emergency or non-emergency, and will switch to the appropriate radio channels as requested.
5. Officers will respond to the specific location directed by dispatch.
6. Responding officers will do so with due regard and in accordance with department policy, training, and State Statute related to emergency vehicle operation.
7. Officers will respond to a CAPMAR or SMART callout only if specifically requested. Officers will not self-initiate their response unless they happen to be in very close proximity to the incident location. In this instance officers will notify dispatch of their location and ask if mutual aid has been granted.

Actions When on Scene in Another Jurisdiction

1. CAPMAR and SMART operate under the authority of State of Wisconsin Mutual Aid Statutes, [WI SS 66.0313](#), and as such you are acting under the authority and liability of the requesting agency.

2. Officers will function under the direction and supervision of the requesting department, or under the direction and supervision of a supervisor from an outside agency as authorized by the requesting department.

Reporting Requirements

- A. Officers responding to a CAPMAR or SMART callout shall complete an incident report providing details on their actions at the scene, the amount of time assigned to this incident, any injuries or damaged department equipment which occurred during this callout, and any other pertinent details of this event.