

	MIDDLETON POLICE DEPARTMENT	DATE February 28, 2003	POLICY 1.4.02
SUBJECT: Notification of Chief of Police		REVIEWED September 20, 2017	

Refer to: History: 2003, Updated 05/2015 WILEAG (5th Ed.) Standards: 1.4.2
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Purpose

As the head of the Department, the Chief of Police needs to be kept advised of major incidents that occur in the City and situations involving Department personnel. This is necessary to enable the Chief to advise other city officials and to personally assume command if deemed necessary.

Policy

The officer in charge will notify the Chief of Police or Designated Chief Officer as soon as possible of the following situations:

1. Injury to any employee which requires medical attention.
2. Serious damage to department property (a special report is required in all cases of damage to department property).
3. Major crimes (murder, robbery, sexual assault, aggravated assault, major burglary or theft, etc.).
4. Severe storm, tornado, or winter storm warning which is likely to affect our area.
5. Catastrophic occurrence (large fire, explosion, etc.) or other unanticipated event requiring the commitment of additional resources.
6. Fatal accidents or suspicious deaths.
7. Serious incidents involving department employees.