

Defendant, \_\_\_\_\_, hereby requests a reopening of the following citations:

Citation No.

Violation

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The reason for this reopening request is:

I understand that:

- 1. I will have to prove the reason I am requesting the reopening.
- 2. The judge does not have to grant the reopening. If it is not reopened, I will still owe the forfeiture and costs due.
- 3. A \$40.00 reopen fee may be required at the time I file this motion.

\_\_\_\_\_  
Today's Date

\_\_\_\_\_  
Defendant's Name (Print)

\_\_\_\_\_  
Telephone Number(s)

\_\_\_\_\_  
Signature of Defendant

\_\_\_\_\_  
Defendant Address  
(Street Address, City, State, Zipcode)

**ORDER**

- A hearing will be scheduled on your motion to reopen. A notice will be mailed to the address you provided the Court. At the motion hearing, you should be prepared to explain why the Court should reopen the case. You should be prepared to immediately enter a plea (not guilty, guilty or no contest).
- Your motion is granted, your case will be scheduled for a pretrial conference with the City Prosecutor.
- Your motion is denied. The original finding of guilty and the original sentence remain.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ .

\_\_\_\_\_  
Municipal Judge Benjamin J. Schulenburg