

Today's Date _____ Youth's Name (First, Last) _____
 Number of Days per week (on average) that student will attend the Youth Center: 1 2 3 4 5
 Youth's Cell Phone Number _____ Birthdate _____ Gender _____ Age _____
 School _____ Grade (Fall '19) _____ Race/Ethnicity _____
 Language(s) Spoken at Home _____ How many people live in your family? _____
 Family Annual Income _____ Student lives with: Mom Dad Guardian Other: _____

Parent/Guardian 1 Name (First) _____ (Last) _____
 Address _____ City/State/Zip _____
 Email Address: _____ Preferred Contact: Email Phone
 Phone (Circle preferred) Home _____ Cell _____ Work _____

Parent/Guardian 2 Name (First) _____ (Last) _____
 Address _____ City/State/Zip _____
 Email Address: _____ Preferred Contact: Email Phone
 Phone (Circle preferred) Home _____ Cell _____ Work _____

HEALTH INFORMATION Allergies: _____ Asthma: Yes No
 Medical Conditions: _____
 Current Medications (include EpiPen, Inhaler): _____
 Preferred Hospital/Clinic _____

ADDITIONAL INFORMATION Behavioral/Emotional Needs: _____

 Any special accommodations/needs we should be aware of? _____

 What does your student need/want the Youth Center to provide? _____
 What does your family need/want the Youth Center to provide? _____
 What do you most value in an after school/summer program? _____

ENROLLMENT AGREEMENT

- 1. Transportation:** In order for my child to take the bus to the MYC from Kromrey after school, I will complete the childcare provider bus form and submit it to the school district. No transportation is provided home from the MYC.
- 2. Field Trips:** My child has permission to participate in field trips with the MYC and be transported to and from any scheduled program activity for which transportation is required.
- 3. Medical:** In the event my child becomes ill or injured, an effort will be made to reach me or an emergency contact person. I give consent for the MYC to act on my behalf to obtain emergency care and treatment if deemed necessary.
- 4. Special Needs:** If my child has special needs, I have indicated them on this form.
- 5. Accommodations:** If my child's participation in the MYC requires more than reasonable accommodations, whether due to special needs or behavior, my child may be removed from the program.
- 6. Media Release:** I give permission for my child to appear in any media coverage approved by the MYC and for the MYC to use photos/videos of my child in its publications, website, and social media.
- 7. School Communication:** I understand that the MYC works in partnership with the Middleton-Cross Plains Area School District and I give my permission for Youth Center staff to communicate with school staff about my child.
- 8. Mentor Program:** I understand that the MYC will strive to match my student with a staff mentor. Mentor check-ins may take place during or after school, with an effort made for students to not miss class time.
- 9. Behavior Expectations:** I have read, understand, and accept the MYC's Behavior Expectations and Consequences (on the back of this form)

Parent/Guardian Signature _____ Date _____
 Parent/Guardian Printed Name _____

The Middleton Youth Center is dedicated to providing safe, healthy, meaningful and fun programs. In order to achieve this, students, staff, and families should understand and follow the **Youth Center Expectations:**

● **Sign In and Check Out:**

- Students must sign in on the attendance sheet when they arrive at the MYC.
- Students must tell a staff member when they are leaving the MYC.
- Students are not allowed to leave the MYC and come back later, but they may arrive at the MYC late (for example, after a sports practice, school club, etc.)

● **Be Safe:**

- No drugs, alcohol, cigarettes, weapons, or any illegal materials are allowed on the property.
- Harming or threatening anyone is not permitted. Incidents of physical violence may be reported to parents, school, and authorities as necessary.

● **Resolve Conflicts:**

- Students are expected to handle conflict through respectful verbal interactions.
- If students cannot solve a conflict on their own, they are expected to get help from a staff member.

● **Use Respectful Language:**

- Students are expected to use appropriate language (no swearing, name-calling, put-downs, etc.)
- Hateful language including, but not limited to: racist, misogynistic, homophobic, or transphobic language is not acceptable.

● **Be Responsible:**

- Students must follow directions given by staff and volunteers.
- Students must understand and accept other people's needs. They may have needs that are different from your own, and they are expected to do the same for you.
- Damage, theft, or destruction of anything that does not belong to you will result in charges for repair/replacement or in hours of service to the Youth Center.

● **Participate:**

- Students are expected to participate in a mini-course, drop-in activity or homework room when they attend the Youth Center. The weekly schedule is listed online so students are able to choose which day(s) they attend based on interest in the activities offered.
- In general, students should not use cell phones or other devices during structured activity time.
- All regularly-attending students will be matched with a staff member mentor and are expected to meet with their mentor approximately once per week.

The Youth Center uses a Restorative approach to behavior. If expectations are not followed, Youth Center staff will make an effort to hear all sides of the story and meet the needs of each student involved. Students will be expected to work with Youth Center staff who will help them to:

1. Understand how their behavior affected others

2. Take action to repair any harm caused to others

- Ex: apology, mediation, act of service

3. Learn and practice skills to improve future behavior

- Ex: deep breathing, walking away, conflict resolution skills, role-playing

4. Set goals for improving future behavior

- Ex: a behavior plan with regular check-ins, accountability plan with YC, school, or parents

In some cases, students may be asked to take 1 or more days off from attending the Youth Center. Parents will be contacted in order to make other childcare arrangements.



Middleton-Cross Plains
 Area School District
 inclusive. innovative. inspiring.

Parent Authorization and Release of Information Form

Participant Information		
Last Name: _____	First Name: _____	Middle Initial: _____
Date of Birth: _____	Student ID#: _____	Grade: _____
School: _____		

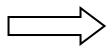
My child may participate in the Middleton Youth Center. I provide consent to allow Middleton Youth Center staff electronic access to the following information about my child using the **Middleton-Cross Plains Area School District (MCPASD)** information systems: Academic progress reports, report cards, unofficial school transcripts, assignments, teacher names, dates of courses taken, student course schedules, daily attendance, absences, tardy data, test scores (including Wisconsin state achievement tests and MCPASD achievement tests).

Additionally, I authorize Middleton Youth Center with other demographic and program service eligibility information for my child. This information includes Limited English Proficiency status, primary language (other than English), disability status and primary disability and qualification for federal free and reduced lunch program.

Additionally, I authorize Middleton Youth Center staff to communicate with MCPASD staff about the social-emotional needs of my child.

I understand that this information will remain strictly confidential and will only be used for the improvement of educational services and resources rendered to my child. Middleton Youth Center will not further disclose the data to any third party, researcher or others without obtaining a separate written permission from you.

I understand that this release of information agreement and participation agreement will remain in effect until my child completes middle school, until my child resigns from the program or until I revoke this consent in writing.



_____	_____
Parent Signature	Date
_____	_____
Print Name	Telephone



**Middleton Youth Center
Donation and Volunteer Form**



Through the generous support of the City of Middleton, the Middleton-Cross Plains Area School District, and Dane County, the Middleton Youth Center has been able to provide free, quality programs and services to middle school students since 2014. Youth Center attendance has grown every year since, and there is currently a wait list to join the program. Please help us to serve even more students!

The average cost for one student to attend the Youth Center is \$11 per day. If your family is financially able, please consider making a contribution to keep the Youth Center growing.

Your donation today will make a big difference in the lives of youth in our community tomorrow and every day!

- **\$25** provides supplies for a hands-on activity such as art, cooking, or sports
- **\$45** provides one day of after school snacks for 50 students
- **\$80** provides bus transportation for one field trip
- **\$350** provides one field trip for 24 students
- **\$2275** provides 1 full year of funding for 1 student to attend the Youth Center

Yes, I want to make a contribution to the Middleton Youth Center! Amount: \$_____

NAME(S)
ADDRESS
TELEPHONE
EMAIL

The Youth Center also needs volunteers!

Check below if you would be willing to volunteer in any of the following ways:

- Tutor a local youth
 Help with special events
 Help lead a month-long mini-course
 Other: _____

Please deliver this form and your donation to **Middleton City Hall** or
enclose this form with a check **payable to Middleton Youth Center** and send it to our office at:

Middleton Youth Center, 7426 Hubbard Avenue, Middleton, WI 53562