



City Of Middleton

Building Plan Approval Application

City of Middleton
 Building Inspection
 7426 Hubbard Ave
 Middleton, WI 53562
 P: (608) 821-8370
 F: (608) 827-1080
 E-mail: buildinginspection@ci.middleton.wi.us

Instructions: Fill in all applicable data. Submittal of this Plan Approval Application form is required with each plan submittal. Submit a PDF of the set of plans. Submit plumbing plans separately, accompanied by an application form. **FEES must be paid prior to review.**

1. Occupancy type		2. Project information		3. Type of submittal		
Check all that apply <input type="checkbox"/> A. Assembly <input type="checkbox"/> B. Business <input type="checkbox"/> E. Education <input type="checkbox"/> F. Factory <input type="checkbox"/> H. Hazardous <input type="checkbox"/> I. Institutional <input type="checkbox"/> M. Mercantile <input type="checkbox"/> R. Residential <input type="checkbox"/> S. Storage <input type="checkbox"/> U. Utility	Circle sub use A1 A2 A3 A4 A5 school daycare F1 F2 H1 H2 H3 H4 H5 I1 I2 I3 I4 R1 R2 R3 R4 S1 S2	Project Address Tenant or occupant name Main Contact for this Project Name: _____ Phone: _____ E-mail: _____		Project type <input type="checkbox"/> New <input type="checkbox"/> Alteration level 1 2 3 <input type="checkbox"/> Addition <input type="checkbox"/> Repair <input type="checkbox"/> Revision to previously approved plan <input type="checkbox"/> Capacity only	Review type <input type="checkbox"/> Foundation only <input type="checkbox"/> Building <input type="checkbox"/> HVAC <input type="checkbox"/> Truss <input type="checkbox"/> Precast <input type="checkbox"/> Metal building <input type="checkbox"/> Antenna / Tower	
	Brief project description					
	4. Project designer		5. HVAC designer		6. Building owner	
Designer	Reg. #	Designer	Reg. #	Company name		
Design Firm		Design Firm		Name		
Address		Address		Address		
City/state/zip code		City/state/zip code		City/state/zip code		
Contact person		Contact person		Contact person		
Telephone Number ()		Telephone Number ()		Telephone Number ()		
email		email		email		
7. Class Of Construction		8. Building information				
<input type="checkbox"/> IA <input type="checkbox"/> IB <input type="checkbox"/> IIA <input type="checkbox"/> IIB <input type="checkbox"/> IIIA <input type="checkbox"/> IIIB <input type="checkbox"/> IV <input type="checkbox"/> VA <input type="checkbox"/> VB		Total stories of building above grade _____		<input type="checkbox"/> Complete Sprinkler ()13 ()13R <input type="checkbox"/> Partial Sprinkler explain:		
		Total floor area for each floor work is done on:		<input type="checkbox"/> Fire Alarm <input type="checkbox"/> Unlimited Area		
		Floor: _____ Area: _____ sq. ft.		If areas are separated by fire barriers or firewalls give the reason for the separation.		
		Floor: _____ Area: _____ sq. ft.				
		Floor: _____ Area: _____ sq. ft.				
		Floor: _____ Area: _____ sq. ft.				
Floor: _____ Area: _____ sq. ft.						
9. Building permit information						
Building contractor (for building plans)			HVAC Contractor (for HVAC plans)			
Estimated Cost:						
New/addition: (total) \$		Alteration: \$		New Parking Lot: \$		

10. Fees: The area of a new building or addition is the floor area bounded by the exterior surface of the building walls or the outside face of columns where there is no wall. The area includes all floor levels such as basements, ground floors, mezzanines, balconies, lofts, garages, all stories, and all roofed over area including porches.

The area of alterations includes all areas affected by the alteration on both sides of any new or moved walls.

New Buildings and Additions.

Building Area _____ \$ _____
 HVAC Area _____ \$ _____

Alterations to Existing Buildings

Building Area _____ \$ _____
 HVAC (Separate Submittal only) Area _____ \$ _____

FEES MUST BE PAID PRIOR TO REVIEW Total \$ _____

Building and HVAC Plan Review Fees for Buildings Other than One- or Two-Family Dwellings

Area (Square Feet)	Building Plans	HVAC Plans
1. Less than 2,500	\$250	\$150
2. 2,500-5,000	300	200
3. 5,001-10,000	500	300
4. 10,001-20,000	700	400
5. 20,001-30,000	1,100	500
6. 30,001-40,000	1,400	800
7. 40,001-50,000	1,900	1,100
8. 50,001-75,000	2,600	1,400
9. 75,001-100,000	3,300	2,000
10. 100,001-200,000	5,400	2,600
11. 200,001-300,000	9,500	6,100
12. 300,001-400,000	14,000	8,800
13. 400,001-500,000	16,700	10,800
14. Over 500,000	18,000	12,100

11. Permission to Review Minor Alteration Plans: Per Wisconsin State Statute 101.12 the City of Middleton Building Inspector may determine the nature of the work to be a minor alteration which would not require a plan review by the State of Wisconsin. However, the City of Middleton General Ordinance 11.03(3) permits the Building Inspector to determine if plans are required to be submitted for the project. If plans are submitted per the Building Inspector's request, the plans must bear the name of the Architect, Engineer or Person(s) responsible for the preparation of the plans. The designer indicated on page 1 of this form is responsible preparing or supervising the preparation of the plans to the best of his or her knowledge to comply with the applicable codes of the State of Wisconsin for this application submittal.

12. Supervising Professional's Statement: I have been retained by the owner as the **supervising professional** for the performance or supervision of reasonable on-the-site observations to determine if the construction is in substantial compliance with the approved plans and specifications. Upon completion of construction, I will file a written statement with the City of Middleton Building Inspection Division certifying that, to the best of my knowledge and belief, construction has or has not been performed in substantial compliance with the approved plans and specifications.

Supervising Professional Signature _____ () Building () HVAC Registration # _____
Print Name _____
Supervising Professional Signature _____ () Building () HVAC Registration # _____
Print Name _____

12. Designer of record to complete this section only for component submittals such as trusses, precast, and manufactured metal buildings. Please submit only one set of plans and calculations for components.

The State of Wisconsin expects and requires, that the project designer review individual component submittals for compliance with the general design concept. The project designer, and department, will rely on the seal of the component designers for compliance with the codes as they apply to their designs. Components include such things as trusses, precast, and manufactured metal buildings.	
Signature of Building Designer of Record _____	Date Signed _____